



Special Request – Transportation – Daycare

Torey Heidelberg, Director of Transportation and Safety, Phone (253) 566-5724

Pick Up / Drop Off at Before or After School Care

Use this Daycare Transportation Form if you are requesting that your student be picked up or dropped off by a UPSD bus at an address other than the home address. UPSD assumes that students qualifying for bus transportation will be picked up at a stop near their home address and dropped off at the same stop after school. **If parents wish for students to be picked up or dropped off at a different location from these stops, this form must be completed and signed.** All forms should be submitted to the student’s school of attendance. Allow 5 working days for the form to be processed.

Student Name: _____ Grade: _____ School: _____
 Home Address: _____
 Parent Name: _____ 1st Phone: _____
 2nd Phone: _____
 Email: _____

PICK-UP LOCATION - AM

Latchkey Other

If Other, please provide name and address: _____

Contact Information at Pick-Up Location: _____
Name and Phone Number

NOTES: _____

DROP-OFF LOCATION - PM

YMCA Daycare SPOT Latchkey Community Connections Other

If Other, please provide name and address: _____

Contact Information at Drop-Off Location: _____
Name and Phone Number

NOTES: _____

Parent Signature: _____ **Date:** _____

FOR OFFICIAL USE ONLY:

Rcvd by School (Date): Approved/Denied Start Date:
 Rcvd by Transportation (Date):